

Union United Methodist Church Tots/Preschool/Kindergarten

P. O. Box 765 / 7582 Woodrow Street Irmo, SC 29063

803-781-0630 / Fax 803-732-6945 DSS License #16941

Website: www.unionunitedmethodist.org email: Barbie.creswell@unionunitedmethodist.org

2018 – 2019 REGISTRATION INFORMATION

Thank you for choosing **Union United Methodist Church Tots/Preschool/Kindergarten** for your child. Our philosophy is based on Learning Through Play. This is a hands-on experience where every child can enter the playing field of life with a strong self-esteem, a cooperative spirit, a sense of creativity, and a joy of learning. We are proud to help develop the game plan for your child. Our staff provides a wonderful atmosphere where children can learn and play in a warm and loving environment. We look forward to working with you and your child. We hope that the following information will be helpful as you enroll your child in our program. Should you have questions, please feel free to call me.

Barbie P. Creswell, Director

The PURPOSE of Union United Methodist Church Tots/Preschool/Kindergarten is to give children their first exposure to education and social development within a Christian environment. Religious training will include Bible stories and religious songs. This will be non-denominational in nature but will be Christian.

Children enrolled in three year old and older classes must be fully toilet trained prior to attendance. (Pull ups are considered the same as diapers and will not be allowed.)

The S.C. Department of Health and Environmental Control requires that each child enrolled at Union Tots / Preschool/ Kindergarten have a current, unexpired S.C. Immunization certificate. **These certificates are due by August 29th.** You may fax them to us at 803-732-6945.

Beginning School Calendar

The regular school hours for Tots/Preschool classes are 8:45 until 11:45 a.m. The hours for our 5 year old Kindergarten are 8:15 a.m. until 12:15 p.m.

***Wednesday, August 15th** – Tuition for attendance during the month of September (if not prepaid in May) and the Annual Supply/Activity Fee are due. The Preschool/Kindergarten office will be open on Mondays, Tuesdays and Wednesdays from 9:00 a.m. until 12 Noon during the month of August to receive your payments or you may mail your payment to Union Preschool, P O Box 765, Irmo, SC 29063. If you have already signed up for ACH/Automatic Direct Debit, your payment will be withdrawn from your account on August 15th.

***Tuesday, August 28th - 6:00 - 7:30 p.m.** – **NEW** Pick up your child's teacher assignment followed by a classroom meeting for a **Parent Only** orientation.

***Wednesday, August 29th** - Parent/Child Open House Drop-in for 15 minutes between 9:00 and 11:00 a.m.

***Thursday, August 30th &/or Friday, August 31st** - Children attend for 1 – 2 hours, as scheduled.

***Monday, September 3rd** - Labor Day Holiday – No School

***Tuesday, September 4th** - Full schedule begins for Wesley Center classes. A shorter day schedule will continue for Education Building (Tots) classes for this week.

***Monday, September 10th or Tuesday, September 11th** - Full schedule begins for Education Building classes.

The [Preschool Handbook](#) and the [Preschool calendar](#) can be found under the Preschool Tab at www.unionunitedmethodist.org. Please read and review our policies and procedures contained in this Handbook prior to registering your child.

Once your registration form has been processed, and your registration fee payment has cleared the bank, your child will be considered officially enrolled in our program on the days you requested.

For office use only

Union United Methodist Church

Tots / Preschool / Kindergarten

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Irmo, SC 29063 803-781-0630/FAX: 803-732-6945

www.unionunitedmethodist.org

Date _____

Check# _____

Paid \$ _____

Room _____

2018 – 2019 School Year

Class Applied For:

Birth Dates

My Child's Birth Date is:

1 – 2 year olds

Sept. 2, 2016 – Sep. 1, 2017

Days Per Week

Monthly Tuition

Annual Supply/Activity Fee

_____ Mon. / Wed. / Fri.

\$180.00

\$130.00

_____ Tues. / Thurs.

\$160.00

\$110.00

(All classes are subject to change due to needs)

A NON-REFUNDABLE REGISTRATION FEE OF \$150.00 MUST ACCOMPANY THIS FORM.

(Registration Fee for Members of Union UMC is discounted to \$100.00) (Siblings will be half price.)

Child's Full Name _____ M / F
First Middle Last (Name child goes by) (circle)

Address _____ Phone _____
(street) (city) (zip)

Previous Union Teacher or Preschool _____ Current Carpool # _____

Parent's Email Address _____

Mother _____
(Name) (Employer) (Work/Cell Phone)

Father _____
(Name) (Employer) (Work/Cell Phone)

Emergency Contact (other than parents) _____ Phone _____

Special Problems (medical, social, physical, etc.) _____

Siblings _____ Church Members at _____
(Names and ages) (church name & denomination)

Our family is zoned to attend _____ Elementary School.

I acknowledge that I have been made aware of Union U.M.C. Tots/Preschool/Kindergarten's guidelines and procedures, including our discipline policy found at www.unionunitedmethodist.org/preschool.

Date _____ Parent Signature _____